

## AGENDA

### REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA

Tuesday, January 13, 2009, 9:30 A.M.



County Board Room, Second Floor  
St. Louis County Courthouse  
100 N. 5th Avenue West  
Duluth, Minnesota

**DENNIS FINK, Chair**  
**First District**

**STEVE O'NEIL**  
**Second District**

**CHRIS DAHLBERG**  
**Third District**

**MIKE FORSMAN**  
**Fourth District**

**PEG SWEENEY**  
**Fifth District**

**KEITH NELSON**  
**Sixth District**

**STEVE RAUKAR, Vice-Chair**  
**Seventh District**

County Auditor  
Don Dicklich

County Administrator  
Alan Mitchell

County Attorney  
Melanie Ford

Clerk of the Board  
Paul Tynjala

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Board when a motion is on the floor. If you wish to speak on a matter which does not appear on the agenda, you may do so during the public comment period at the beginning of the meeting. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

When addressing the Board, please sign in at the podium and state your name and address for the record. Please address the Board as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility. [County Board Resolution No. 560, adopted on September 9, 2003] Speakers will be limited to five (5) minutes.

\*\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Administrator's Office 72 hours prior to the meeting at (218)726-2450\*\*

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.co.st-louis.mn/us/slcportal>

**AGENDA**  
**St. Louis County Board**  
**January 13, 2009**  
**Page 2**

9:30 A.M. Pledge of Allegiance  
Roll Call  
*Commissioners Reflections*  
*Presentation: Jim Sanders, Superior National Forest – Community Wildfire Protection Plan*

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each]

FOR ITEMS ON THE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

CONSENT AGENDA: Approval of business submitted on the Consent Agenda.

**REPORTS OF BOARDS AND COMMITTEES**

**Finance & Budget Committee – Commissioner Nelson, Chair**

1. Director of Purchasing authorized to purchase vehicles as per specifications of Bid No. 4788. **[WITHOUT RECOMMENDATION] {09-09}**

**REPORTS OF OFFICERS, SPECIAL COMMITTEES, AND OTHERS**

# BOARD LETTER NO. 09 - 09

## FINANCE & BUDGET COMMITTEE NO. 1

### JANUARY 13, 2009 BOARD AGENDA NO. 1

**DATE:** January 6, 2009 **RE:** Fleet Vehicle Purchases

**FROM:** Alan L. Mitchell  
County Administrator

Dick Florey, C.P.P.O.  
Director of Purchasing

**RELATED DEPARTMENT GOAL:**

Increase cost saving opportunities throughout St. Louis County.

**ACTION REQUESTED:**

It is requested that the St. Louis County Board approve the purchase of 31 fleet vehicles.

**BACKGROUND:**

The Purchasing Department prepared bid specifications for new 2009 vehicles, up to one ton capacity, in anticipation of placing orders in January. The following information indicates the department, quantity and type of vehicles requested:

<u>Department/Division</u>	<u>Qty</u>	<u>Vehicle Description</u>	<u>Delivery Location</u>
Land - Duluth	2	6650 GVWR Full Size Ext Cab 4WD PU, 6.3'	Land Duluth
Land - Virginia	2	6650 GVWR Full Size Ext Cab 4WD PU, 6.3'	Land Virginia
Land - Duluth	1	5000 GVWR 4WD SUV	Land Duluth
Public Works - Mtr. Pool Dul	3	Class II Sedan	Motor Pool Duluth
Public Works - Mtr. Pool Va	3	Class II Sedan	Motor Pool Virginia
Public Works - Mtr. Pool Dul	3	Class IIA Sedan	Motor Pool Duluth
Public Works - Mtr. Pool Va	5	Class IIA Sedan	Motor Pool Virginia
Public Works - Mtr. Pool Dul	1	7 Passenger Minivan	Motor Pool Duluth
Property Management	1	8500 GVWR Full Size 4WD PU, 8'	Motor Pool Duluth
Environmental Services	1	6650 GVWR Full Size Ext Cab 4WD PU, 6.3'	Motor Pool Virginia
Sheriff	2	Class III Sedan w/Police V-8	Motor Pool Duluth
Sheriff	5	6500 GVWR 4WD SUV w/SpcSrv	Motor Pool Virginia
Sheriff	1	7 Passenger Minivan	Motor Pool Duluth
Sheriff	1	9300 GVWR Cargo Van, Diesel	Motor Pool Duluth
<b>GRAND TOTAL</b>	<b>31</b>		

The Purchasing Department compared the bids the County received to the State of Minnesota Contract pricing and recommends purchases from State Contract vendors where prices are less than County bid prices. Using the State Contracts provides a total savings of **\$27,536.00** over the County's bids. However, it is policy to purchase through local vendors in cases where the price differential is negligible. Negligible has been defined as \$300.00 or less per unit; the attached resolution is prepared using that criterion. The low bids meeting specifications combined with the State of Minnesota Contract Items on the 31 vehicles requested by County Departments total \$608,656.90 plus Minnesota State Sales Tax of \$28,249.10 for a total purchase price of \$636,906.00.

**The delivered prices to Duluth and Virginia are indicated below with the recommendations in bold type.** Availability of Flexible Fuel Vehicles (FFV) with E-85 engines is indicated but not included in the price of the recommended vehicle. Affected departments requested this option when available at no additional charge, but opted not to spend additional funds for the option.

1.0 Two (2) Class III, Full-Size, Four Door Sedan, with Police Package V-8 (marked vehicle)  
 • For Sheriff's Department

		Duluth (x2)	Extended
*	<b>Lundgren Motors Ford Crown Victoria</b>	<b>\$ 22,335.52</b>	<b>\$ 44,671.04</b>
	E-85 engine <u>standard</u>		
*	Bid Item (added cost over State contract \$90.16 x 2 = \$180.32)		

2.0 Eight (8) Class IIA, Mid-Size, Four Door Sedan  
 • For Motor Pool

		Duluth (x3)	Extended	Virginia (x5)	Extended
*	<b>Car/Truck City Chevrolet Impala</b>	<b>\$ 16,377.00</b>	<b>\$ 49,131.00</b>	<b>\$ 16,377.00</b>	<b>\$ 81,885.00</b>
	Mike Motors Chevrolet Impala	\$ 17,586.00	\$ 52,758.00	\$ 17,566.00	\$ 87,830.00
	Ranger GM Chevrolet Impala	\$ 17,653.00	\$ 52,959.00	\$ 17,630.00	\$ 88,150.00
	Mike Motors Dodge Charger	\$ 19,149.00	\$ 57,447.00	\$ 19,129.00	\$ 95,645.00
	Lundgren Motors Ford Taurus	\$ 19,150.65	\$ 57,451.95	\$ 19,115.65	\$ 95,578.25
	E-85 engine <u>standard</u>				
*	State Contract Item (saves \$1,209.00 x 3 + \$1,189.00 x 5 = \$9,572.00)				

3.0 Six (6) Class II, Mid-Size, Four Door Sedan  
 • For Motor Pool

		Duluth (x3)	Extended	Virginia (x3)	Extended
*	<b>Denny Hecker Automall Dodge Avenger</b>	<b>\$ 13,550.00</b>	<b>\$ 40,650.00</b>	<b>\$ 13,550.00</b>	<b>\$ 40,650.00</b>
**	Ranger GM Chevrolet Cobalt	\$ 14,416.00	\$ 57,664.00	\$ 14,393.00	\$ 57,572.00
	Nelson Auto Center Dodge Avenger	\$ 14,883.00	\$ 59,332.00	\$ 14,883.00	\$ 59,332.00
	Mike Motors Dodge Avenger	\$ 15,549.00	\$ 62,196.00	\$ 15,539.00	\$ 62,156.00
	Ranger GM Chevrolet Impala	\$ 17,653.00	\$ 70,612.00	\$ 17,630.00	\$ 70,520.00
	Lundgren Motors Ford Fusion	\$ 17,854.39	\$ 71,417.56	\$ 17,829.39	\$ 71,317.56
	Mike Motors Chevrolet Malibu	\$ 18,070.00	\$ 72,280.00	\$ 18,050.00	\$ 72,200.00
	E-85 engine <u>available at \$1,725.00 each</u> (requires engine upgrade)				
*	State Contract Item (saves \$1,283.00 x 8 = \$7,698.00)				
**	Did not meet specification on wheelbase and overall length.				

4.0 Five (5) 6650 GVWR Full Size, Extended Cab, 4 Wheel Drive Pickup Truck with Short Box  
 • Four (4) for Land Department  
 • One (1) for Environmental Services

		Duluth (x2)	Extended	Virginia (x3)	Extended
**	Ranger GM Chevrolet Silverado	\$ 22,013.00	\$ 44,026.00	\$ 21,990.00	\$ 65,970.00
	<b>Lundgren Motors Ford F150</b>	<b>\$ 22,169.75</b>	<b>\$ 44,339.50</b>	<b>\$ 22,144.75</b>	<b>\$ 66,434.25</b>
	Mike Motors Chevrolet Silverado	\$ 22,198.00	\$ 44,396.00	\$ 22,178.00	\$ 66,534.00
	Mike Motors Dodge Ram 1500	\$ 24,651.00	\$ 49,302.00	\$ 24,631.00	\$ 73,893.00
	E-85 engine <u>available at \$525.00 each</u> (requires engine upgrade)				
**	Did not meet specification on chrome front bumper.				
	State contract vendor failed to respond to our specifications in a timely manner.				

5.0 One (1) 8500 GVWR Full Size, 4 Wheel Drive Pickup Truck with Long Box  
 • For Property Management

		Duluth (x1)	Extended
	<b>Lundgren Motors Ford F250</b>	<b>\$ 20,377.61</b>	<b>\$ 20,377.61</b>
	Mike Motors Dodge Ram 2500	\$ 20,954.00	\$ 20,954.00
	Mike Motors Chevrolet Silverado	\$ 21,269.00	\$ 21,269.00
	Ranger GM Chevrolet Silverado	\$ 21,344.00	\$ 21,344.00
	E-85 engine <u>not available</u>		
	State contract vendor failed to respond to our specifications in a timely manner.		

- 6.0 One (1) 5000 GVWR Mid Size, 4 Wheel Drive Sport Utility Vehicle  
 • For Land Department

		Duluth (x1)	Extended
<b>Lundgren Motors</b>	<b>Ford Explorer</b>	<b>\$ 22,435.50</b>	<b>\$ 22,435.50</b>
Ranger GM	Chevrolet Equinox	\$ 22,473.00	\$ 22,472.00
Ranger GM	Chevrolet TrailBlazer	\$ 23,976.00	\$ 23,976.00
Mike Motors	Chevrolet TrailBlazer	\$ 28,240.00	\$ 28,240.00

E-85 engine not available

State contract vendor failed to respond to our specifications in a timely manner.

- 7.0 Five (5) 6500 GVWR Full Size, 4 Wheel Drive Sport Utility Vehicle with Special Service Package  
 • For Sheriff

		Duluth (x1)	Extended	Virginia (x5)	Extended
*	<b>Car/Truck City</b>	<b>Chevrolet Tahoe SSV</b>	<b>\$ 25,877.00</b>	<b>\$ 25,877.00</b>	<b>\$129,385.00</b>
**	Lundgren Motors	Ford Expedition SSV	\$ 27,349.04	\$ 27,349.04	\$136,745.20
	Mike Motors	Chevrolet Tahoe SSV	\$ 27,592.00	\$ 27,592.00	\$137,960.00
	Ranger GM	Chevrolet Tahoe SSV	\$ 27,830.00	\$ 27,830.00	\$139,150.00

E-85 engine standard

\* State Contract Item (saves \$1,715.00 x 5 = \$8,575.00)

\*\* Did not meet specification on brown or tan exterior color.

- 8.0 One (1) 7 Passenger Minivan  
 • For Sheriff

		Duluth (x1)	Extended
*	<b>Denny Hecker Automall</b>	<b>Dodge Grand Caravan</b>	<b>\$ 20,637.00</b>
	Nelson Auto Center	Dodge Grand Caravan	\$ 21,873.00
	Mike Motors	Dodge Grand Caravan	\$ 22,604.00
	Nelson Auto Center	Dodge Grand Caravan	\$ 23,997.00

E-85 engine standard

\* State Contract Item (saves \$1,236.00)

- 9.0 One (1) 7 Passenger Minivan  
 • For Motor Pool

		Duluth (x1)	Extended
*	<b>Denny Hecker Automall</b>	<b>Dodge Grand Caravan</b>	<b>\$ 20,218.00</b>
	Nelson Auto Center	Dodge Grand Caravan	\$ 20,673.00
	Mike Motors	Dodge Grand Caravan	\$ 22,031.00

E-85 engine standard

\* State Contract Item (saves \$455.00)

- 10.0 One (1) 9300 GVWR Cargo Van, Diesel  
 • For Sheriff

		Duluth (x1)	Extended
	<b>Nelson Auto Center</b>	<b>Ford E350</b>	<b>\$ 27,843.00</b>
	Ranger GM	Chevrolet Express	\$ 29,163.00
	Lundgren Motors	Ford E350	\$ 29,163.80
	Mike Motors	Chevrolet Express	\$ 32,036.00

State contract vendor failed to respond to our specifications in a timely manner.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the purchase of 31 vehicles from the recommended vendors in accordance with the bid specifications, including State Sales Tax for a total amount of **\$636,906.00**.

**BY COMMISSIONER** \_\_\_\_\_

**WHEREAS**, the Purchasing Department prepared bid specifications for fleet vehicles up to one ton capacity; and

**WHEREAS**, bids were received and compared with the State of Minnesota contracts; and

**WHEREAS**, several vehicles were priced lower on the State of Minnesota contracts; and

**WHEREAS**, local qualifying bids within \$300.00 of the State of Minnesota Contract prices will be awarded.

**NOW THEREFORE BE IT RESOLVED**, that the Director of Purchasing is hereby authorized to purchase, in accordance with the specifications of **Bid No. 4788**, and State of Minnesota Contracts, vehicles as follows:

- 1.0 **Two (2)** Class III, full-size, four door sedans, with police package V-8, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$22,335.52** each delivered to Duluth for a total of **\$44,671.04**, (**this vehicle is not subject to state sales tax**) for a total purchase price of **\$44,671.04**, payable from Fund 100 (General), Agency 129003 (Sheriff), Object Code 666100 (automobiles).
- 2.0 **Three (3)** Class IIA, mid-size, four door sedans, from **Car/Truck City** of Pine City MN, at their State of Minnesota Contract price of **\$16,377.00** each delivered to Duluth for a total of **\$49,131.00**, plus 6.5 % State Sales Tax of **\$3,193.53**, for a total purchase price of **\$52,324.53**, payable from Fund 715 (County Garage), Agency 715001, Object Code 666100 (automobiles).
- 2.1 **Five (5)** Class IIA, mid-size, four door sedans, from **Car/Truck City** of Pine City MN, at their State of Minnesota Contract price of **\$16,377.00** each delivered to Virginia for a total of **\$81,885.00**, plus 6.5 % State Sales Tax of **\$5,322.55**, for a total purchase price of **\$87,207.55**, payable from Fund 715 (County Garage), Agency 715001, Object Code 666100 (automobiles).
- 3.0 **Three (3)** Class II, mid-size, four door sedan, from **Denny Hecker Automall** of Pine City, MN, at their State of Minnesota contract price of **\$13,550.00** each delivered to Duluth for a total of **\$40,650.00**, plus 6.5 % State Sales Tax of **\$2,642.25**, for a total purchase price of **\$43,292.25**, payable from Fund 715 (County Garage), Agency 715001, Object Code 666100 (automobiles).
- 3.1 **Three (3)** Class II, mid-size, four door sedan, from **Denny Hecker Automall** of Pine City, MN, at their State of Minnesota contract price of **\$13,550.00** each delivered to Virginia for a total of **\$40,650.00**, plus 6.5 % State Sales Tax of **\$2,642.25**, for a total purchase price of **\$43,292.25**, payable from Fund 715 (County Garage), Agency 715001, Object Code 666100 (automobiles).
- 4.0 **Two (2)** 6650 GVWR, full size, extended cab, 4-wheel drive, pickup trucks with short box, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$22,169.75** each delivered to Duluth for a total of **\$44,339.50**, plus 6.5 % State Sales Tax of **\$2,882.06**, for a total purchase price of **\$47,221.56**, payable from Fund 240 (Forfeited Tax), Agency 241008 (Pike Lake), Object Code 666200 (pickups/vans).
- 4.1 **Two (2)** 6650 GVWR, full size, extended cab, 4-wheel drive, pickup trucks with short box, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$22,144.75** each delivered to Virginia for a total of **\$44,289.50**, plus 6.5 % State Sales Tax of **\$2,878.82**, for a total purchase price of **\$47,168.32**, payable from Fund 240 (Forfeited Tax), Agency 241007 (Virginia), Object Code 666200 (pickups/vans).
- 4.2 **One (1)** 6650 GVWR, full size, extended cab, 4-wheel drive, pickup trucks with short box, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$22,144.75** delivered to Virginia for a total of **\$22,144.75**, plus 6.5 % State Sales Tax of **\$1,439.41**, for a total purchase price of **\$23,584.16**, payable from Fund 600 (Environmental Services), Agency 600001 (Administration), Object Code 666200 (pickups/vans).
- 5.0 **One (1)** 8500 GVWR, full size, 4-wheel drive, pickup truck with long box, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$20,377.61** delivered to Duluth for a total of **\$20,377.61**, plus 6.5 % State Sales Tax of **\$1,324.54**, for a total purchase price of **\$21,702.15**, payable from Fund 100, Object 311105, Designated Fund Balance for Parking.

- 6.0 **One (1)** 5000 GVWR, mid size, 4-wheel drive, sport utility vehicle, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$22,435.50** delivered to Duluth for a total of **\$22,435.50**, plus 6.5 % State Sales Tax of **\$1,458.31**, for a total purchase price of **\$23,893.81**, payable from Fund 240 (Forfeited Tax), Agency 241003 (Resource Manager), Object Code 666200 (pickups/vans).
- 7.0 **Five (5)** 6500 GVWR, full size, 4-wheel drive, sport utility vehicles with Special Service Package, from **Car/Truck City** of Pine City MN, at their State of Minnesota contract price of **\$25,877.00** each delivered to Virginia for a total of **\$129,385.00**, (**this vehicle is not subject to state sales tax**) for a total purchase price of **\$129,385.00**, payable from Fund 100 (General), Agency 129003 (Sheriff), Object Code 666200 (pickups/vans).
- 8.0 **One (1)** 7 passenger minivan, from **Denny Hecker Automall** of Pine City MN, at their State of Minnesota contract price of **\$20,637.00** delivered to Duluth for a total of **\$20,637.00**, plus 6.5 % State Sales Tax of **\$1,341.41**, for a total purchase price of **\$21,978.41**, payable from Fund 100 (General), Agency 129003 (Sheriff), Object 666200 (pickups/vans).
- 9.0 **One (1)** 7 passenger minivan, from **Denny Hecker Automall** of Pine City MN, at their State of Minnesota contract price of **\$20,218.00** delivered to Duluth for a total of **\$20,218.00**, plus 6.5 % State Sales Tax of **\$1,314.17**, for a total purchase price of **\$21,532.17**, payable from Fund 715 (County Garage), Agency 715001 (Duluth Garage), Object 666200 (pickups/vans).
- 10.0 **One (1)** 9300 GVWR, diesel cargo van, from **Nelson Auto Center** of Fergus Falls MN, at their low specification bid price of **\$27,843.00** delivered to Duluth for a total of **\$27,843.00**, plus 6.5 % State Sales Tax of **\$1,809.80**, for a total purchase price of **\$29,652.80**, payable from Fund 100 (General), Agency 137002 (Jail), Object Code 666200 (pickups/vans).