

AGENDA

ANNUAL MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA

Tuesday, January 6, 2009
9:30 A.M.



County Board Room, Second Floor
St. Louis County Courthouse
100 N. 5th Avenue West
Duluth, Minnesota

DENNIS FINK
First District

STEVE O'NEIL
Second District

CHRISTOPHER DAHLBERG
Third District

MIKE FORSMAN
Fourth District

PEG SWEENEY
Fifth District

KEITH NELSON
Sixth District

STEVE RAUKAR
Seventh District

County Auditor
Don Dicklich

County Administrator
Alan Mitchell

County Attorney
Melanie Ford

Clerk of the Board
Paul Tynjala

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Board when a motion is on the floor. If you wish to speak on a matter which does not appear on the agenda, you may do so during the public comment period at the beginning of the meeting. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

When addressing the Board, please sign in at the podium and state your name and address for the record. Please address the Board as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted September 9, 2003] Speakers will be limited to five (5) minutes.

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Administrator's Office 72 hours prior to the meeting at (218) 726-2621****

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.co.st-louis.mn/us/slcportal>

**ST. LOUIS COUNTY BOARD OF COMMISSIONERS
ANNUAL MEETING**

9:30 a.m. - Tuesday - January 6, 2009

County Board Room, Courthouse, Duluth, Minnesota

The Annual Meeting will be convened by County Auditor Donald Dicklich

ROLL CALL:	1st District	Commissioner Dennis Fink
9:30 a.m.	2nd District	Commissioner Steve O'Neil
	3rd District	Commissioner Christopher Dahlberg
	4th District	Commissioner Mike Forsman
	5th District	Commissioner Peg Sweeney
	6th District	Commissioner Keith Nelson
	7th District	Commissioner Steve Raukar

- I. Election of the Chair of the County Board of Commissioners for the year 2009
- II. Election of the Vice-Chair of the County Board of Commissioners for the year 2009
- III. Chair of the County Board to appoint Chairs of the following Standing Committees:
 1. Health and Human Services Committee
 2. Environment and Natural Resources Committee
 3. Public Works and Transportation Committee
 4. Finance and Budget Committee
 5. Central Management and Inter-Governmental Committee
 6. Public Safety and Corrections Committee
 7. Economic Development Committee
- IV. AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA (Speakers will be limited to 5 minutes each)

FOR ITEMS ON THE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR

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- V. Adoption of a schedule for County Board meetings for the year 2009
- VI. Adoption of the schedule for meetings of the Committee of the Whole for the year 2009
- VII. Resolutions of appointment for the following (all are one-year terms unless otherwise noted):
 - 1. Two (2) Commissioners as representatives to Arrowhead Counties Association (ad hoc):
 - expiring terms - Commissioner Fink
 - Commissioner Nelson
 - 2. One (1) Commissioner as representative on the Arrowhead Emergency Medical Services Association Board of Directors:
 - expiring term - Commissioner Fink
 - 3. Three (3) Commissioners and alternate as representatives to Arrowhead Regional Corrections:
 - expiring terms - Commissioner Sweeney
 - Commissioner O'Neil
 - Commissioner Nelson
 - Commissioner Raukar (alternate)
 - 4. One (1) Commissioner and alternate as representatives on the ARDC Metropolitan Interstate Committee:
 - expiring terms - Commissioner O'Neil
 - Commissioner Sweeney (alternate)
 - 5. One (1) Commissioner and alternate as representatives to the Community Health Services Board (3-year term):
 - expiring term - Commissioner Sweeney
 - 6. Two (2) Commissioners as representatives to the Cooperative Extension Committee (3-year term):
 - expiring terms - Commissioner Sweeney
 - Commissioner Nelson

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15. One (1) Commissioner and alternate as representatives to the St. Louis County Planning Commission:
 expiring term - Commissioner Fink
 Commissioner Nelson (alternate)
16. Two (2) Commissioners as representatives to the St. Louis County Promotional Bureau:
 expiring terms - Commissioner Sweeney
 Commissioner Nelson
17. Two (2) Commissioners to serve as representatives to the Public Health and Human Services Advisory Committee (One appointment will be Chair of Public Health and Human Services and the other appointment will be a Commissioner from the other half of the County):
 expiring terms - Commissioner O'Neil (Chair of PHHS)
 - Commissioner Nelson (North Half)
18. Three (3) Commissioners and two (2) alternates as representatives to the St. Louis/Lake Counties Regional Railroad Authority:
 expiring terms - Commissioner Kron
 Commissioner Nelson
 Commissioner Raukar
 Commissioner Sweeney (alternate)
 Commissioner O'Neil (alternate)

VIII. Award of bid for the Legal Publications of the County for the year 2009:

Duluth News Tribune
 Legal Newspaper
 Legal Notices
 Board Proceedings
 Notice of Expiration of Redemption - 1st and 2nd Publication
 Financial Statement - 1st Publication

Gilbert Herald
 Financial Statement - 2nd Publication
 Delinquent Tax List - 1st and 2nd Publication

REPORTS OF OFFICERS, SPECIAL COMMITTEES, AND OTHERS

BY COMMISSIONER: _____

RESOLVED, that the St. Louis County Board of Commissioners will meet in 2009 commencing at 9:30 a.m. on Tuesdays according to the following schedule:

January: 6th, 13th - Duluth Courthouse
 27th - Clinton Town Hall

February: 3rd, 17th - Duluth Courthouse
 24th - Hibbing City Council Chambers

March: 3rd, 17th - Duluth Courthouse
 24th - Hoyt Lakes Community Center
 (31st is fifth Tuesday)

April: 7th, 21st - Duluth Courthouse
 28th - Fayal Town Hall

May: 5th, 12th - Duluth Courthouse
 26th - Hibbing City Council Chambers

June: 2nd, 9th - Duluth Courthouse
 23rd - Semer's Park Pavilion
 (30th is fifth Tuesday)

July: 7th, 14th - Duluth Courthouse
 21st - Hibbing City Council Chambers

August: 4th - Duluth Courthouse
 11th - Mt. Iron Community Center
 (August 18th and 25th - no meetings)

September: 1st, 8th - Duluth Courthouse
 22nd - Morse Town Hall
 (29th is fifth Tuesday)

October: 6th, 13th - Duluth Courthouse
 27th - Fredenberg Town Hall

November: 3rd, 10th - Duluth Courthouse
 24th - Hibbing City Council Chambers

December: 1st, 15th - Duluth Courthouse
 22nd - Morse Town Hall
 (29th is fifth Tuesday)

NOTE: The following Tuesdays were eliminated for the reasons indicated:

February 10th - Duluth/St. Louis County Days at the Capitol

March 10th - NACo Conference

July 28th - NACo Annual Conference

December 8th - AMC Annual Conference

The following days are reserved for County Board Workshops:

January 20th, February 23rd, March 31st, April 20th and 21st, May 18th and 19th,
June 15th and 16th, July 20th, September 14th and 15th, October 20th, November 16th
and 17th

BY COMMISSIONER: _____

WHEREAS, the following are the Standing Committees of the St. Louis County Board with Chairs as appointed by the Chair of the County Board:

Health and Human Services Committee
Chair - Commissioner _____

Environment and Natural Resources Committee
Chair - Commissioner _____

Public Works and Transportation Committee
Chair - Commissioner _____

Finance and Budget Committee
Chair - Commissioner _____

Central Management and Inter-Governmental Committee
Chair - Commissioner _____

Public Safety and Corrections Committee
Chair - Commissioner _____

Economic Development Committee
Chair - Commissioner _____

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board of Commissioners will meet in 2009 as a Committee of the Whole immediately following the County Board meeting on Tuesdays, according to the following schedule:

January: 6th, 13th - Duluth Courthouse
 27th - Clinton Town Hall

February: 3rd, 17th - Duluth Courthouse
 24th - Hibbing City Council Chambers

March: 3rd, 17th - Duluth Courthouse
 24th - Hoyt Lakes Community Center
 (31st is fifth Tuesday)

April: 7th, 21st - Duluth Courthouse
 28th - Fayal Town Hall

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22nd - Morse Town Hall
(29th is fifth Tuesday)

BOARD LETTER NO. 09 - 01

FINANCE & BUDGET COMMITTEE

JANUARY 6, 2009 BOARD AGENDA NO. 8

DATE: January 6, 2009

RE: 2009 Official Newspaper and
Publication

FROM: Alan L. Mitchell
County Administrator

Dick Florey, CPPO
Director of Purchasing

RELATED DEPARTMENT GOAL:

Increase cost saving opportunities throughout St. Louis County.

BACKGROUND:

In accordance with St. Louis County Purchasing Rules/Regulations and Minn. Stat. § 331.A01-11, 375.17, 279.07-09, and 281.23, bids for the County's official newspaper and required publications were solicited from December 2, 2008 through December 16, 2008. Responses were received from two vendors as follows:

	DULUTH NEWS TRIBUNE	GILBERT HERALD
1. OFFICIAL NEWSPAPER	INDEX NO.	INDEX NO.
A. LEGAL NOTICES	.24642	NO BID
B. BOARD PROCEEDINGS	.24642	NO BID
C. NOTICE OF EXPIRATION OF REDEMPTION		
1 ST PUBLICATION	.24642	NO BID
2 ND PUBLICATION	.24642	NO BID
2. FINANCIAL STATEMENT		
1 ST PUBLICATION/LOCATION	.24642	NO BID
2 ND PUBLICATION/LOCATION	.24642	.0592

3. DELINQUENT TAX LIST		
1ST PUBLICATION	.24642	.0462
2ND PUBLICATION	.24642	.0132

The evaluation process is based on meeting bid specifications and the Minnesota Newspaper Association (MNA) formula for evaluation of bids.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the award of bid as follows:

Item 1	Official Newspaper	Duluth News Tribune
Item 2	Financial Statement – 1 st Publication	Duluth News Tribune
	Financial Statement – 2 nd Publication	Gilbert Herald
Item 3	Delinquent Tax List	Gilbert Herald

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the Director of Purchasing to enter into a contract with the Duluth News Tribune for the 2009 Official Newspaper, in accordance with the specifications of Bid No. 4797 and its bid as follows:

	INDEX No.
1. OFFICIAL NEWSPAPER	
A. LEGAL NOTICES	.24642
B. BOARD PROCEEDINGS	.24642
C. NOTICE OF EXPIRATION OF REDEMPTION	
1 ST PUBLICATION	.24642
2 ND PUBLICATION	.24642
2. FINANCIAL STATEMENT	
1 ST PUBLICATION	.24642

RESOLVED FURTHER, that the Director of Purchasing is authorized to enter into a contract with the Gilbert Herald for the 2009 Publication, in accordance with the specifications of Bid No. 4797 and its low bid as follows:

	INDEX No.
2. FINANCIAL STATEMENT	
2 ND PUBLICATION/LOCATION	.0592
3. DELINQUENT TAX LIST	
1 ST PUBLICATION	.0462
2 ND PUBLICATION	.0130